

May 12, 2003

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Wendy Feldman-Kerr, Queen Creek, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA
FOR THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

Monday, May 19, 2003 - 12:00 noon
MAG Office, Suite 200 - Cholla Room
302 North 1st Avenue, Phoenix

Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

A meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend either in person, by telephone conference, or by video conference. If you have any questions, please contact me at (480) 968-4474 or Dennis Smith, MAG Executive Director, at (602) 254-6300.

TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

I. Call to Order

ITEMS PROPOSED FOR CONSENT*

*2. Approval of the April 21, 2003 Executive Committee Meeting Minutes

*3. Consultant Selection for the Phase II MAG Grand Avenue Major Investment Study

In June 2002, the Regional Council approved an amendment to the FY 2003 MAG Unified Planning Work Program to include funding for a Phase II Major Investment Study for Grand Avenue south of Loop 101. The purpose of the study is to identify and recommend near and

2. Review and approve the April 21, 2003 Executive Committee meeting minutes.

3. Approve the consultant firm HDR Engineering, Inc. to conduct the Phase II MAG Grand Avenue Major Investment Study for an amount not to exceed \$480,000.

long term improvements for the corridor, considering multi-modal needs. A request for proposals was advertised and two proposals were received. A multi-agency steering group evaluated the proposals and reached a consensus that the consultant firm HDR Engineering be selected to conduct the study for an amount not to exceed \$480,000. This item is on the May 14, 2003 Management Committee agenda. An update will be provided on the action taken by the Management Committee. Please refer to the enclosed material.

*4. Federal Fiscal Year 2003 Interim Year End Close Out - Street Sweepers

There are currently approximately \$13 million in MAG Federal funds available for projects in the fiscal year close out process that is currently underway. To date, 15 projects totaling \$24 million have been submitted for the funds. In October 2002, the Regional Council approved the purchase of 10 out of a prioritized list of 21 PM-10 certified street sweepers. On April 24, 2003, the MAG Transportation Review Committee (TRC) recommended that the remaining street sweepers on the list should now be funded, in accord with Regional Council direction. The TRC also recommended that the City of Scottsdale should be allowed to purchase two street sweepers in exchange for another project targeted at paving dirt road shoulders. The deadline for submitting requests for funding for projects in the FFY Close Out is May 16, 2003. On May 8, 2003, the Air Quality Technical Advisory Committee (AQTAC) reviewed the requests for sweepers and recommended that the remaining sweepers on the list approved by the Regional Council be funded. In addition, the AQTAC recommended funding for one sweeper for Gilbert and two sweepers for Scottsdale. Possible funding for Chandler is contingent upon further research. This item is on the May 14, 2003 Management Committee

4. Recommend approval of the amendments to the FY 2003 Unified Planning Work Program and the FY 2003-2007 MAG Transportation Improvement Program to fund the remaining street sweepers in the amount of \$1.6 million as shown in the attached table; to allow the City of Scottsdale to purchase two street sweepers (\$265,000) in exchange for another project targeted at paving dirt road shoulders and to allow the Town of Gilbert to purchase one street sweeper (\$125,000) in exchange for another project targeted at paving a dirt road.

agenda. An update will be provided on the action taken by the Management Committee. The recommendation from the Management Committee and Executive Committee will be forwarded to the Regional Council for approval. Please refer to the enclosed material.

ITEMS PROPOSED TO BE HEARD

5. Draft FY 2004 MAG Unified Planning Work Program and Annual Budget

In December 2002, MAG initiated a new budget process that provided additional time for review of the major elements of the FY 2004 budget by the Management Committee, Executive Committee and Regional Council at their monthly meetings. The draft Unified Planning Work Program and Annual Budget was presented in March. In April, modifications were made to one consultant project, which will be discussed at the May 21 Transportation Policy Committee meeting. This item is on the May 14, 2003 Management Committee agenda. An update will be provided on action taken by the Management Committee. Please refer to the enclosed material.

6. Amendment to the Contract with Shannon Executive Search

On August 19, 2002, the Executive Committee approved a contract with Shannon Executive Search (CPS) for a professional fee of \$18,000 and expenses of \$6,999. The professional fees did not exceed the projected amount of \$18,000. At the conclusion of the contract, MAG was informed by Shannon Executive Search that there were additional costs of \$2,211.17 in reimbursable expenses. These costs were attributed to advertising fees being higher than initially anticipated. At the April 21, 2003 Regional Council Executive Committee meeting, the proposed amendment to reimburse CPS for the out-of-pocket expenses that exceeded the original estimates was

5. Recommend approval of the resolution adopting the FY 2004 MAG Unified Planning Work Program and Annual Budget and the member dues and assessments, and to amend the FY 2003 MAG Unified Planning Work Program and Annual Budget and the FY 2003 Transportation Improvement Program to incorporate the FY 2003 Surface Transportation Improvement Program funds identified in the FY 2004 Unified Planning Work Program and Annual Budget.

6. Approval of an amendment to the Shannon Executive Search (CPS) contract to increase the total contract amount from \$24,999 to \$27,210.17.

discussed. Staff was directed to inquire if the additional amount had been discussed with CPS during the project. Based on subsequent discussions, staff is not aware of any previous authorization. Please refer to the enclosed material.

7. Draft Process for Compiling Information on Regionally Significant Development Projects

On December 11, 2002, the Regional Council approved an 18-month evaluation period for compiling information on Regionally Significant Development Projects. Input from the Planners Stakeholders Group and the Intergovernmental Representatives helped to define the size threshold of Regionally Significant Projects, the information to be compiled and the process for compiling the information. At the April 21, 2003 Executive Committee meeting, staff was provided additional direction. The enclosed draft memorandum that would initiate the implementation of the process. Please refer to the enclosed material.

8. Adjournment

7. Input on the draft process for compiling information on Regionally Significant Development Projects.